

Celebrations

Authorization Form

Your name _____

Street Address _____

City _____ State _____ Zip _____

Email Address _____

(This is necessary to receive proof.)

Daytime Phone _____

Publication Date Requested _____

(Deadline for entry is 2 weeks prior to publication date desired)

Size _____ Cost _____

Signature _____ Date _____

Your Announcement, Step by Step:

1. Fill out the authorization form and print legibly. You may also write the announcement yourself and include it with the forms. Don't forget an e-mail address and daytime phone number where you can be reached between 8:30 a.m. and 4:30 p.m., Mon.-Fri.

2. Attach a color or black and white photo with your submission, a vertical pose is preferred. The photo may have matte or glossy finish. If emailing, attach a separate jpeg file at 240 dpi. Please print the last names of the couple on the back of the photo. Your photo will not be returned unless you include a self-addressed stamped envelope.

3. Include payment in full. Make checks payable to *The Kansas City Star*. Visa, MasterCard, Discover and American Express are accepted. Cash must be paid in person only, please.

4. At least 2 weeks before the requested publication date, mail or email your information, photo and payment to:

Celebrations

The Kansas City Star
1729 Grand Blvd.
Kansas City, MO 64108

You may also hand-deliver your announcement to *The Star*.

5. *The Star* will email a proof so you can check over the final ad before publication.

6. You will receive an email from Legacy when your online page is available.

Expanded Anniversary Announcement

Desired date of publication _____
(Deadline for entry is two weeks before publication date)

Couple's name _____
City and state: _____
What year is being celebrated? _____ Actual day of wedding: _____
Number of children and grandchildren: _____

Her biographical information (college, career, present occupation, clubs and associations)

His biographical information (college, career, present occupation, clubs and associations)

Will there be a party, reception or open house? When and where; _____

Other pertinent information about the couple: _____

Name of Individual Paying _____
Address _____
Phone number _____ Email address _____

(check one) Photo enclosed (write name on the back) No photo enclosed
You may also E-Mail me your photo and write up (J-Peg or Tiff) at celebrations@kcstar.com

Announcement Sizes and Rates (circle size desired)			
Choose pkg. #	Size	Approximate word count	Rate
#1	1 column x 3.5"	50 words	\$75
#2	1 column x 4.5"	75 words	\$100
#3	1 column x 6"	120 words	\$175
#4	1 column x 9"	250 words	\$225
#5	2 columns x 6"	240 words	\$300
#6	2 columns x 8"	342 words	\$375
#7	3 columns x 7"	409 words	\$500
#8	3 columns x 11"	535 words	\$750
1/2 page	6 columns x 11"		\$1500
Full page	6 columns x 22.25"		\$3000

Completed forms or your own written announcement, photo and payment* must be received two weeks prior to desired publication date.

Mail forms, payment and photo to:

Celebrations Department
The Kansas City Star
1729 Grand Blvd.
Kansas City, MO 64108
(816) 234-4390

*Visa, MasterCard, American Express, Discover or personal check accepted. Cash in-person only.