

# Celebrations

## Authorization Form

Your name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

(This is necessary to receive proof.)

Daytime Phone \_\_\_\_\_

Publication Date Requested \_\_\_\_\_

(Deadline for entry is 2 weeks prior to publication date desired)

Size \_\_\_\_\_ Cost \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

# Your Announcement, Step by Step:

**1.** Fill out the authorization form and print legibly. You may also write the announcement yourself and include it with the forms. Don't forget an e-mail address and daytime phone number where you can be reached between 8:30 a.m. and 4:30 p.m., Mon.-Fri.

**2.** Attach a color or black and white photo with your submission, a vertical pose is preferred. The photo may have matte or glossy finish. If emailing, attach a separate jpeg file at 240 dpi. Please print the last names of the couple on the back of the photo. Your photo will not be returned unless you include a self-addressed stamped envelope.

**3.** Include payment in full. Make checks payable to *The Kansas City Star*. Visa, MasterCard, Discover and American Express are accepted. Cash must be paid in person only, please.

**4.** At least 2 weeks before the requested publication date, mail or email your information, photo and payment to:

## Celebrations

*The Kansas City Star*

1729 Grand Blvd.

Kansas City, MO 64108

You may also hand-deliver your announcement to *The Star*.

**5.** *The Star* will email a proof so you can check over the final ad before publication.

**6.** You will receive an email from Legacy when your online page is available.

# Complimentary Engagement Announcement Form

*Please read carefully*

DESIRED PUBLICATION DATE \_\_\_\_\_

Congratulations on your engagement! Please read the guidelines carefully and fill in the blanks legibly. Engagement announcements are published every Sunday in the A&E section of *The Kansas City Star*.

1. We cannot guarantee a specific day of publication although we will make every effort to meet your request.
2. Photographs are not included in the free, basic announcements.
3. If you do not yet know the exact date of your wedding, you may list the month or season.
4. Please give us only the information requested. Be sure to include important information such as if the parents are divorced, remarried or deceased, etc.
5. We ask that the form be signed by either the bride-elect, fiance or a parent. Please include a phone number where the signer can be reached during regular business hours. (8:30-4:30 Mon-Fri)
6. The earliest we will print an engagement announcement is two weeks after we receive the completed form.

Return completed form to:

**Celebrations**  
The Kansas City Star  
1729 Grand Blvd.  
Kansas City, MO 64108  
(816) 234-4390  
celebrations@kcstar.com

**THE★STAR.**  
**KansasCity★com**

# Information For Your Engagement Announcement

## *Complimentary Space*

**BRIDE-ELECT'S FULL NAME** \_\_\_\_\_

City and State of Residence \_\_\_\_\_

**GROOM-ELECT'S FULL NAME** \_\_\_\_\_

City and State of Residence \_\_\_\_\_

**BRIDE-ELECT'S PARENT'S NAMES** \_\_\_\_\_

Bride-elect's parents are: Married (  ) Divorced (  ) Check One

Check if deceased: Father (  ) Mother (  ) If deceased, do you want to list parents in story? Yes (  ) No (  )

City and State of Residence \_\_\_\_\_

**GROOM'S PARENT'S NAMES** \_\_\_\_\_

Groom-elect's parents are: Married (  ) Divorced (  ) Check One

Check if deceased: Father (  ) Mother (  ) If deceased, do you want to list parents in story? Yes (  ) No (  )

City and State of Residence \_\_\_\_\_

**WEDDING DATE** \_\_\_\_\_

**CHURCH** \_\_\_\_\_

**CITY & STATE OF WEDDING** \_\_\_\_\_

Please have bride-elect, bridegroom or parent sign.

Signature \_\_\_\_\_

Daytime telephone number \_\_\_\_\_

We reserve the right to share any of the above information with advertisers participating in Kansas City Star sponsored programs only.