

Celebrations

Authorization Form

Your name _____

Street Address _____

City _____ State _____ Zip _____

Email Address _____

(This is necessary to receive proof.)

Daytime Phone _____

Publication Date Requested _____

(Deadline for entry is 2 weeks prior to publication date desired)

Size _____ Cost _____

Signature _____ Date _____

Your Announcement, Step by Step:

1. Fill out the authorization form and print legibly. You may also write the announcement yourself and include it with the forms. Don't forget an e-mail address and daytime phone number where you can be reached between 8:30 a.m. and 4:30 p.m., Mon.-Fri.

2. Attach a color or black and white photo with your submission, a vertical pose is preferred. The photo may have matte or glossy finish. If emailing, attach a separate jpeg file at 240 dpi. Please print the last names of the couple on the back of the photo. Your photo will not be returned unless you include a self-addressed stamped envelope.

3. Include payment in full. Make checks payable to *The Kansas City Star*. Visa, MasterCard, Discover and American Express are accepted. Cash must be paid in person only, please.

4. At least 2 weeks before the requested publication date, mail or email your information, photo and payment to:

Celebrations

The Kansas City Star
1729 Grand Blvd.
Kansas City, MO 64108

You may also hand-deliver your announcement to *The Star*.

5. *The Star* will email a proof so you can check over the final ad before publication.

6. You will receive an email from Legacy when your online page is available.

Complimentary Anniversary Announcement Form

Please read carefully

Congratulations on your anniversary! Please read the guidelines carefully and fill in the blanks legibly. Anniversary announcements are published every Sunday in the FYI section of The Kansas City Star.

Couple's name: _____

City & State: _____

What year is being celebrated?: _____

Actual day of the wedding: _____

Name and daytime phone number where you can be reached.: _____

Please complete this form and return to:

Announcement Page Coordinator

The Kansas City Star
1729 Grand Blvd.
Kansas City, MO 64108
(816) 234-4390